

## SEND Identification Pathway

### Parents / Carers

#### Parental / Carer Concern

You have noticed that there is something about your child that doesn't quite 'sit right' with you. Think carefully about what your concerns are. When are you noticing these needs? Try asking your child their opinion of what you have noticed. What do they say? Make notes of these points. Can you do anything / make any changes to routine at home? Give these changes time to take effect and try to be as consistent as possible.



Hartwell Primary  
School

#### Contact the School Office

If you feel that the changes / help / support that you have put in to place at home are not having any affect it is now time to contact the School Office to make an appointment with your child's class teacher and or the school SENCO. This can be done by visiting the office, leaving a note in the relevant home school communication diary, emailing [sadmin@hartwell.northants.sch.uk](mailto:sadmin@hartwell.northants.sch.uk) or phoning the school on **01604 862880**

#### The Appointment

#### Your View

Make sure that you bring with you a clear picture of what you are feeling your child's needs are and what these feelings and opinions are based on. It can be useful to write these down and your child's class teacher / SENCO can discuss each point with you.

#### Schools View

The class teacher / SENCO will offer their opinion regarding your concerns. Our observations may match yours but our concerns may differ. This does not mean that we do not believe or appreciate your concern. If you are concerned, then so are we and please rest assured that we do take your concerns seriously it may be that your child responds differently at school then they do at home.

#### Action Plan

If it is appropriate an action plan will be drawn up. This will include actions for you as a parent / carer to follow at home and for teachers to follow at school. This will be reviewed after an appropriate amount of time. If your child has started to make progress, then this plan will continue until you and the school both feel that it is no longer necessary.

#### Possible Concerns that you may have about your child and where you can seek further support.

**Speech and Language** – a referral can be made through your GP (please keep us informed)

**Sleep or lack of** – You can contact Scope-Sleep Right Northamptonshire: <https://www.scope.org.uk/family-services/sleep-right/or> your Health Visitor will be able to support you with this (please keep us informed).

**Behaviour at home** – You can contact Jogo Behaviour support (From Local Offer) on 01604 832970 or email: <https://www.jogobehavioursupport.com/> who will be able to support you with this. (please keep us informed).

**Autism / ADHD** – your doctor can help with a referral to CAHMS. If a referral is required through the school, please be aware that this will take time. The school is required to contact the Educational Psychologist and a meeting will then be held between the SENCO and Educational Psychologist to discuss whether a referral is necessary. The Educational Psychologist may simply offer advice and may not see your child personally. It is a joint decision between the Educational Psychologist and the school as to whether a referral is deemed necessary at this point.

#### If it is felt that no progress has been made.

If no progress has been made, then the school SENCO will investigate other lines of and enquiry. This will take time. Please rest assured that even though things might go a little bit quiet the SENCO and your child's teacher are busily working behind the scenes to find the best support strategy for your child. We will inform you as and when we find the best way to support your child.  
**You will always be consulted before any decisions are made.**