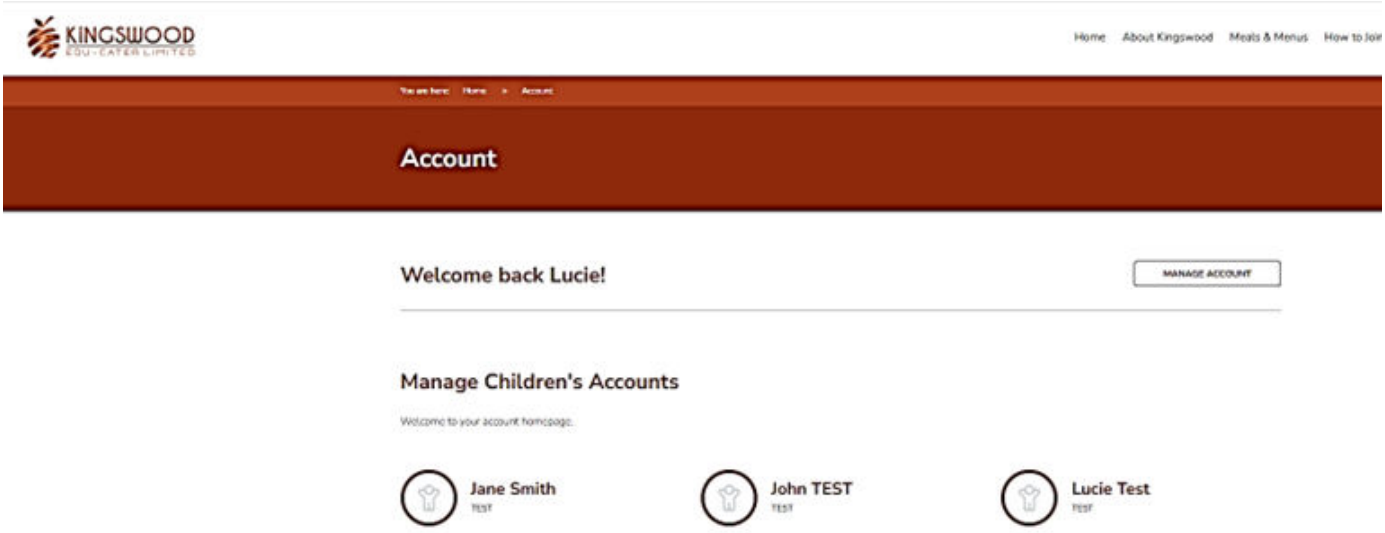
KINGSWOOD
EDU-CATER LIMITED

How to Update your Child's Food Allergy/Intolerance on your Account

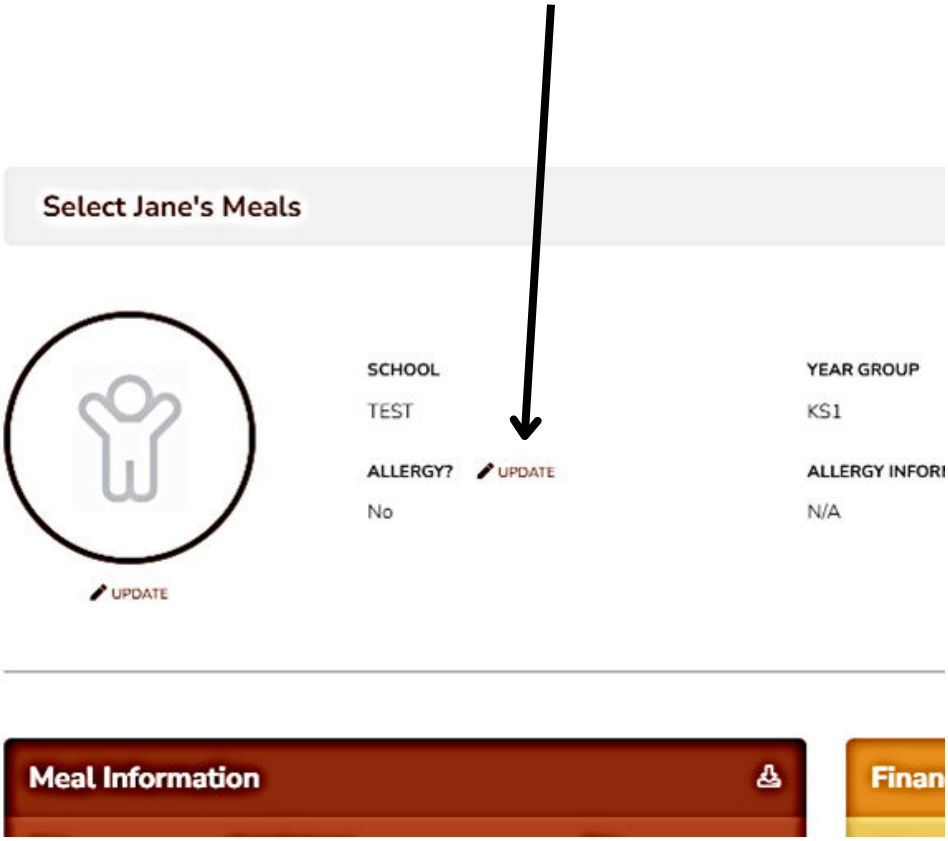
November 2024

To update your child's account online with any allergies or intolerance to food, please follow these instructions.

Log in to the account and click on your child's name that you need to update.

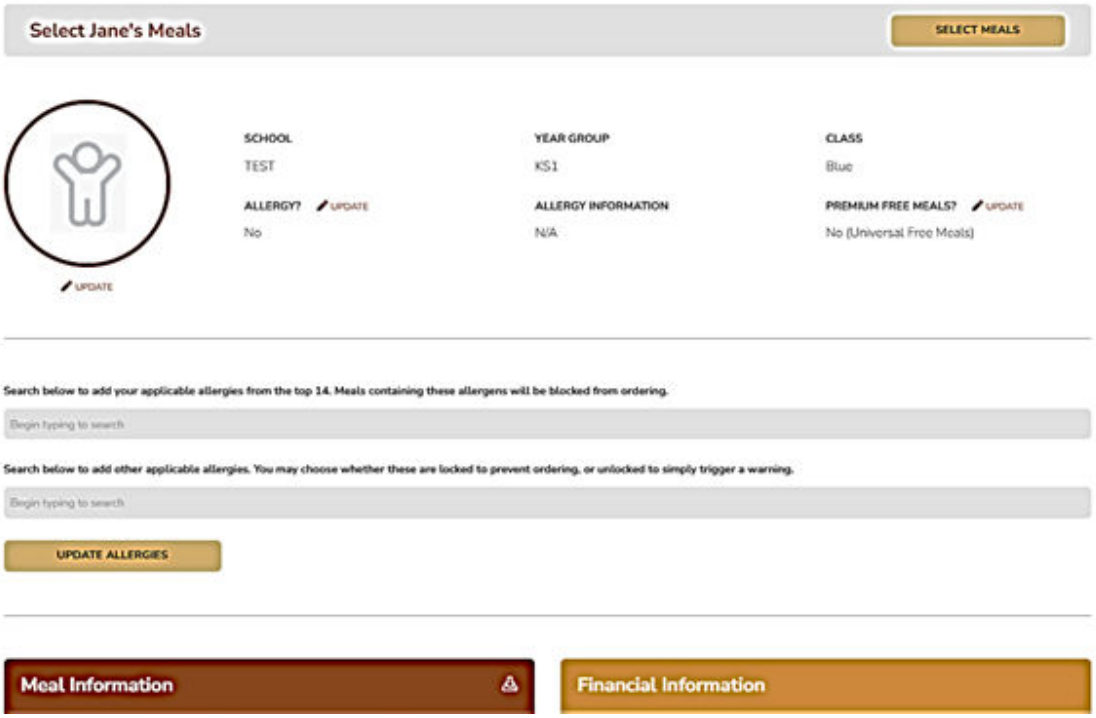


Where it says Allergy, pleae click on Update

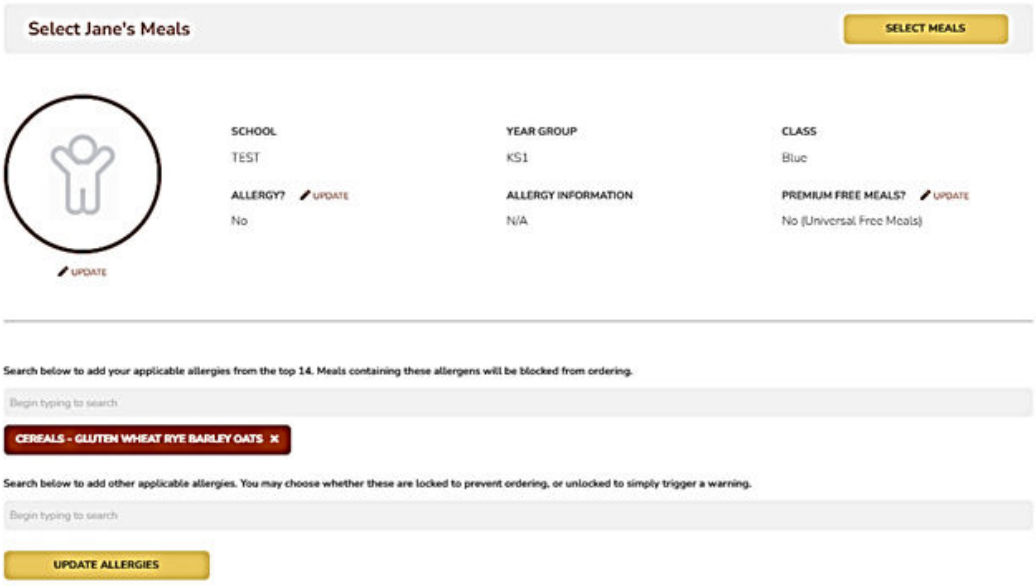


2 boxes will appear, the top box is for the top 14 Allergens recognised by the Food Standards Agency.

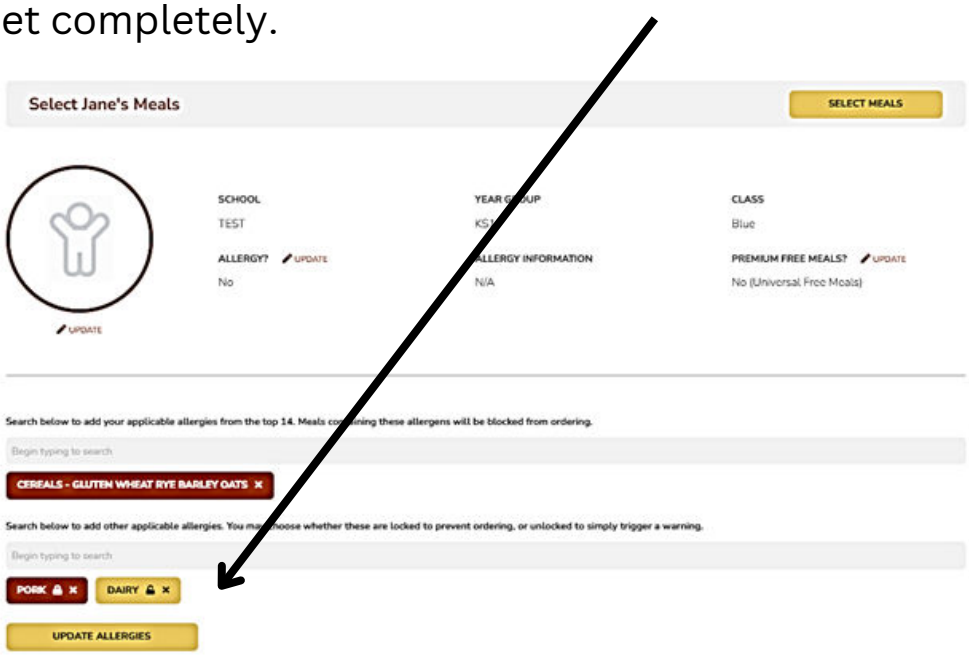
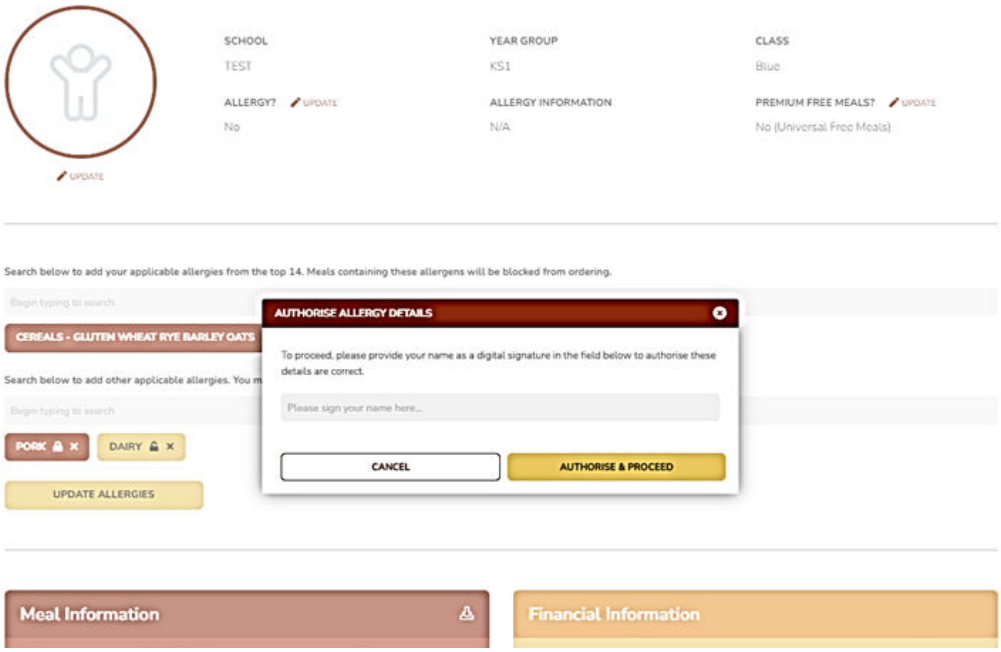
The second box is for any other food restrictions not covered by the top 14 allergens and/or religious or lifestyle choices.



When you type in the top box the allergen your child has, a box will appear e.g. Cereal (Gluten) this will block any meals containing that allergen preventing you from ordering a meal that would not be suitable for your child.



With the second box, type in the food your child can not have and another Red box will appear e.g. Pork with a padlock which will block any meals containing pork from being ordered or you can click on the padlock and the box will turn yellow and this will instead of blocking the meals, it will give a warning each time you click on a meal containing that product. It will be up to you if you wish your child to have that meal. This is handy if your child has an intolerance where you are reducing a particular ingredient and wish to allow them to have certain items e.g. dairy intolerance, but not removing from diet completely.



Once you have added the allergy/intolerances to the account and either chosen to have these as warnings or blocked you then click on ‘Update Allergies’ and the account will be updated by you confirming with a digital signature and clicking on ‘Authorise & Proceed’